



**新加坡海星中学(附小)**  
MARIS STELLA HIGH SCHOOL (Pri)  
Pri Tel: 62827743 Fax: 62827905 Email: mshp@moe.edu.sg  
School Website: <http://www.marisstellahigh.moe.edu.sg/>



4 January 2018

Dear Parents/Guardians,

Greetings from Maris Stella High School and Happy 2018! We welcome our primary 1s to the Marist Family. The theme for 2018 is Rejoice • Reunion • Rejuvenate. This is also the theme for our 60th anniversary celebrations of our school's founding. As a school, we have come a long way and we would like all Marists to mark our 60th Anniversary by giving of their best in whatever they do so that we can celebrate our past successes and also, scale new heights as a school.

### 1. 60th Anniversary Celebration Updates

Together with the School Management Committee and Alumni, the school will be organising events to commemorate this important milestone. Our 60th Anniversary Celebrations will be a good opportunity for all Marists to pay homage to those who have contributed to our school. We also want to promote bonding among all Marists, past and present. Here is some information regarding the celebrations and more details of the events will be given in due course.

Events	Date	Venue	Remarks
Homecoming Fiesta	Saturday 10 March	Maris Stella High School	Public event Tickets will be sold nearer the date
Stellar Marists!	Saturday 30 June	The Singapore Botanic Gardens	Public Performance Free entry
Thanksgiving Mass	Thursday 26 July	Maris Stella High School	Combined school mass
Founder's Day	Friday 27 July	Shaw Hall, Maris Stella High School	Invited Guests and selected P6 and Sec 4 Marists
Homecoming Dinner	Saturday 28 July	Maris Stella High School	Public event Tickets will be sold nearer the date

### 2. Good PSLE Results for 2017

Congratulations to all our P6 Marists who have attained 99.7% passes and have been assessed to be suitable to proceed to secondary school. We would like to thank our staff for their hard work and parents for their tremendous support.

### 3. Assessment Practice at Primary 1 and 2 Levels

At P1 and P2 levels, when students are just beginning school, our key focus is on building their confidence and the desire to learn. Therefore, our P1 Marists will not be having any examinations. P2 Marists will only have the end of year examinations in Semester 2. This arrangement will allow Marists time and space to gain confidence in learning and build their readiness for assessment in future.

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### 4. Br Chanel Programme - Chinese New Year Celebration – 15 Feb

We will hold our Chinese New Year (CNY) celebration on 15 Feb. All primary section Marists will be dismissed at 10 am. During the CNY celebrations, we will share the many aspects of the Chinese New Year traditions as part of our Br Chanel Programme, which focuses on building cultural appreciation and embracing cultural diversity in Singapore.

Your child/ward is encouraged to wear CNY traditional clothing to school, although this is OPTIONAL. Alternatively he could wear his PE/House T-shirt and school shorts. We would like our Marists to experience the festive mood and be comfortable at the same time. As for footwear, only school shoes are permitted.

Please note that the Student Care Centre (SCC) will function from 10 am to 1 pm on 15 Feb. 19 Feb is a scheduled school holiday in lieu of Saturday being a public holiday. School will resume as usual on 20 Feb.

### 5. Temperature -Taking Exercise on 5 January

Conducted twice per year, the temperature taking exercise aims to maintain schools' preparedness to re-activate the temperature-taking regime should there be a need to. It also serves to educate students to take personal responsibility for their own health and to practise social responsibility.

We have conducted our first temperature taking exercise and the next one will take place in Term 3 Week 1.

### 6. Level Letters

You would be receiving Welcome Letters from your son's Form Teachers. In addition to setting their expectations for the class, there will also be a list of email addresses of your son's/ward's subject teachers to facilitate the ease of communication with the class teachers. As teachers are usually in class and are expected to focus their attention on the students, email is the preferred mode of communication as they will access it after their teaching responsibilities. Do give them between 1 to 3 working days to reply to you.

### 7. Marist Buddy

As part of our efforts in building the capacity of Marists to organise their time/activities and be responsible, our teachers will be guiding our Marists on how to use The Marist Buddy to record reminders on school activities, including the daily homework to be done. Do check your son's Marist Buddy regularly. A copy of the Marist Buddy has already been distributed to your son/ward from 3 Jan.

Do encourage your son/ward to be responsible for recording his own homework as this would develop his sense of responsibility and independence. Teachers would also do likewise in school, and will refrain from emailing homework to parents.

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### 8. Canteen Vendors

All canteen vendors follow the Health Promotion Board guidelines as spelt out in the Healthy Meals in Schools Programme (HMSP) in their preparation of food. The price list is displayed at the respective stalls to help Marists plan their budget before buying food.

Marists are required to return their used utensils and cutlery to the respective stall holders' receptacles, an opportunity to put into practice the school creed of respecting property and honing the habit of cleaning up after themselves.

### 9. School Health Visit – Submit Health Booklet

The School Health Service will be conducting its annual School Health Check from 17 to 29 Jan. Please submit your child's Health Booklet to the Form Teachers as per their instructions, if you have not done so.

### 10. Verification of Student Details

Please verify the information found in the Individual Students Details Report for 2018 and confirm by signing on the report. This is to be returned to your son's/ward's Form Teachers by 9 Jan.

### 11. Protected Curriculum Time

We would like to remind parents that curriculum time within the year is limited and there are scheduled school and public holidays. Taking time off for a family holiday during curriculum time may give our young and impressionable children the idea that enjoying a holiday is more important than attending school. We hope parents and guardians are in tandem with the school in protecting the curriculum time.

We do understand that there may be occasions when your child would need to take off for various urgent matters, e.g. medical appointments or family emergencies.

### 12. 2018 School Terms and Holidays

#### Semester 1

Term 1	2 Jan to 9 Mar
Term 1 School Holidays	10 Mar to 18 Mar
Term 2	19 Mar to 25 May
Term 2 School Holidays	26 May to 24 Jun

#### Semester 2

Term 3	25 Jun to 30 Aug
Term 3 School Holidays	31 Aug to 9 Sep
Term 4	10 Sep to 16 Nov
Term 4 School Holidays	17 Nov to 31 Dec

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### 13. Official School Hours

Our school hours :

- Mondays and Tuesdays: 7.30 am – 1.15 pm
- Wednesdays, Thursdays and Fridays: 7.30 am to 1.45 pm

Our recess timings :

- Primary 1, 2 and 5 : 9.45 am to 10.15 am
- Primary 3, 4 and 6 : 10.15 am to 10.45 am

Teachers will allow our Marists to have a little snack in class if they feel hungry before school dismissal. This would take place around mid-day, at an appropriate time during the lesson. You may wish to pack some snacks (biscuits, cereal, whole fruit) in a lunchbox for them. Please note that Marists will not be allowed to purchase food at the canteen during Snack Time.

We would also wish to encourage parents to help their child cultivate the good habit of having breakfast (at least a glass of milk) before coming to school. Students who have not taken breakfast at home may wish to have their breakfast in our canteen if they arrive early at school.

### 14. Commencement of Supplementary Lessons

Supplementary and Remedial lessons will be held on the following days:

- Supplementary (all P5 and P6) and Remedial lessons for selected P3 and P4: Mondays and Tuesdays, 1.45 pm to 2.45 pm
- CCAs: Thursdays and / or Fridays (Timings and starting date will be confirmed by respective CCA teachers later)

Please note that supplementary/remedial lessons will commence in Week 3 i.e. from 15 Jan onwards. More details will be provided by your son's/ward's teachers in due time. Do note that certain CCAs may start earlier due to preparations for national competitions. The commencement date for all other CCAs will be informed at a later date.

### 15. Health Matters : Maintaining a Healthy School Environment

We seek your co-operation to ensure that your child does not come to school if he is unwell. Please consult a doctor and inform the Form Teacher / School immediately if he has contracted an infectious illness (eg. HFMD, Chicken Pox, Gastric Flu, Conjunctivitis) or Dengue Fever.

### 16. Security and Safety In School

The school is a place for students to gain knowledge through lessons and interactions with their teachers and friends. They will be better able to do so through minimal distractions. This will also ensure that parents, teachers and students have peace of mind. To achieve this, we will have to put in place certain security and safety measures. Please note the

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### 16a. Students Walking to and fro School

With the impending construction work along Bartley Road, students who walk to school are strongly encouraged to develop the habit of using the side gate next to Bartley MRT station to enter and exit the school. They are discouraged from entering the school from the vehicle exit gate. This would ensure that pedestrian and vehicular traffic are separated.

### 16b. Students Leaving School Before Dismissal

We require all parents/guardian to sign their child/ward out from the General Office in person if he needs to leave the school before the official dismissal time, with a valid reason. All parents/guardian will have to produce your NRIC at the General Office, before you are allowed to bring him out of the school. This is to deter unauthorized persons from signing out your child/ward from school, and protecting the safety of every child.

### 16c. Dismissal Procedures

On foot / By Public Transport :

Students will leave the school premises via the side gate to Bartley MRT station. Parents, guardians and caregivers are allowed to wait for their child outside our school gates along the sheltered walkway next to the MRT station. Do make arrangements with your child on an agreed meeting point that you will be waiting for him (For Example, Bus Shelter at the side gate to Bartley MRT station.).

By Private Transport:

Vehicles are only allowed into the school approximately 20 minutes, or even later during inclement weather, after the dismissal time, to allow for school buses to leave the school premises first. Vehicles may be driven through the covered driveway to the pick-up point which is in front of the General Office. Please do not come too early as you are not allowed to wait or park outside the school. Do set good example for your sons by showing courtesy to other road users and respecting traffic regulations by not parking at the bus stop or pickup points outside the Bartley station.

### 16d. No Parking in School Premises

Due to limited parking and on-going activities in the parade square, parents are not allowed to park in our school premises. Please do not come too early to fetch your son/ward after his activities.

## 17. Staff Movement

We welcome the following staff members - Ms Ho Huan Xin, Ms Liu Xiaoyu, Ms Alice Ng, Ms Charlotte Tan, Mrs Tan Kha-Ghee, Mrs Tay-Tan Jia Li, Mdm Yang Jie and Ms Yew Su Fong to the Marist Family.

We would also like to express our appreciation to Mr Camillus Peh, Ms Chen Jia Ting, Ms Demetria Chang, Mr Ken Chan, Mdm Loy Su Ann, Mdm Smita Kaur and Mdm Yue Shan who have left our school. We would like to take this opportunity to thank them for their contribution to the school.

## 18. Parents/Care-takers Delivering Forgotten Items To School

We would like to encourage parents to refrain from entertaining your sons'/ward's requests to deliver forgotten items to them. On our part, we will continue to teach our

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Marists to be responsible and well prepared for school.

### **19. 2018 Marist Book Drive**

The school is continuing with the Marist Book Drive and would like to seek your contribution of books that your sons have outgrown. These books will be put to good use. The books will be made available to all Marists during the Morning Reading period in the school hall prior to flag-raising ceremony. Collection boxes will be placed in our Marist Book Lab (school library) from 8 to 19 Jan. We encourage our Marists to contribute English and/or Chinese books as we continue to cultivate a reading habit in the school.

### **20. General Repair and Refurbishment**

The school is undergoing General Repair and Refurbishment so as to provide an environment that is conducive for learning. The canteen tables and benches have also been changed. We would like to encourage Marists to help to take care of the school facilities such as by cleaning up after using them.

### **21. HDB Works along the school fence**

The HDB works carried out along the school fence is delayed due to bad weather. The contractor is completing the removal of the heavy machinery and making good the grass patch. We expect the works to be completed by the end of the week. My colleagues and PSG volunteers continue to watch over the children during recess as they play at the parade square.

### **22. Softcopy of School Calendar**

For the most updated copy of the school calendar, please access the information at - <http://www.marisstellahigh.moe.edu.sg/primary/primary-calendar>.

We look forward to partnering you as we educate your son/ward during their time in Maris Stella High School.

Thank you.

Your partner in education,  
Mrs Woo Soo Min  
Principal

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